



# minutes



Friedrich-Alexander-Universität  
Erlangen-Nürnberg



**Sub project / GAP (incl. sub projects):** D03 – Jour-fixe

**Date and location:** Lenas Zoom-Channel

**Participants:** Lena Gmelch, Veronika König, Sabrina Heumann, Luca Abel, Jannik Kaup, Daria Iajgunovici, Felicitas Hauck

**Keeper of the minutes (and the keys):** Felicitas Hauck

**Date and location for next meeting:** Thursday, 7<sup>th</sup> April 2022, 11.30 am, Nics Zoom-Channel:  
<https://fau.zoom.us/j/8615734326>

## topic 1 – How is the study going?

### *content/description:*

1. Study: half done (16 participants)
2. Discussion: Can investigator 2 leave earlier after stress tests?

### *tasks and responsibilities:*

1. Clean up FAUbox (Luca Abel)
2. Decision: maintain two VL for now, then decide again with Nic

## topic 2 – Training of new VL/TSST-Gremium

### *content/description:*

New intern Flamur, from Nic who could start in April

### *tasks and responsibilities:*

Daria contacts Flamur and arranges a meeting with him.

### topic 3 – Study preregistration, Ethik-Antrag Amendmend

*content/description:*

80 percent finished

*tasks and responsibilities:*

Completion in the next week (Nic, Vronie, Robert, Feli)

### topic 4 – Meeting Minutes

*content/description:*

Planning the protocols: Who will keep the minutes?

*tasks and responsibilities:*

Feli, Lena, Vronie, Robert take turns (in this order; Feli starts today, 31<sup>st</sup> March 22)

- ➔ Meetings will be saved in the D02-FAUbox (source: **Meeting Minutes/D03**); templates can be found in **Meeting Minutes/D03/Templates**; send immediately after meeting to [empkins-office@fau.de](mailto:empkins-office@fau.de)

### topics for next meeting

- with Nic: maintain two VLs?
- Data Protection Officer/ Data protection application
- Next Meeting starts at 11.30 am (postponed due to Posterworkshop)